

ACCESS INTERMEDIATE



- **Creating a table without a wizard**
- **Data types in depth**
- **Field properties**
- **The input mask property**
- **Hiding and freezing columns**
- **Formatting datasheet cells**
- **Copying / moving fields and records**
- **The database window**
- **Relationships. Defining**, opening the relationship window, adding tables, making relationships, referential integrity, editing, filtering
- **Creating Forms without using the wizard**
- **Multiple criteria and alternative criteria**
- **More about queries**
- **Simple event procedures**. How to create one.
- **Writing & editing code**
- **Creating a function**

